



SOLICITUD DE INSCRIPCIÓN DE ALUMNOS EXTRANJEROS

CURSO ACADÉMICO 20___ / 20___

CENTRO: (1) _____

DATOS PERSONALES

Nombre: Apellidos:
 Nº Pasaporte: Nacionalidad:
 Fecha de nacimiento: / / País de nacimiento:

DOMICILIO SEVILLA

Calle: Cód. Postal:
 Teléfono: e-mail:

DOMICILIO PAÍS DE ORIGEN

Calle: Ciudad:
 Cód. Postal: País:
 Teléfono:

DATOS DEL PROGRAMA O CONVENIO

ERASMUS OTRO (Especificar) _____
 CONVENIO DE LA UNIVERSIDAD DE SEVILLA CON LA UNIVERSIDAD DE: _____

¿ESTÁ EXENTO DEL PAGO DE MATRÍCULA? SI NO

Universidad de Origen: (2)
 Prof. Coordinador en la Universidad de Origen: (3)
 Prof. Coordinador en la Universidad de Sevilla: (4)
 Centro:

Periodo de estancia: De: / / a: / /

DATOS SEGURO DE ENFERMEDAD

Seguro de enfermedad privado Tarjeta Sanitaria Europa
 Paga Seguro Escolar (5) Otro seguro

ASIGNATURAS EN LAS QUE SE INSCRIBE EN EL CENTRO PRIORITARIO

Asignatura	Curso	Grupo	Código (6)	Profesor

ASIGNATURAS EN LAS QUE SE INSCRIBE EN OTROS CENTROS

Asignatura	Curso	Código	CENTRO	FIRMA RESPONSABLE CENTRO (7)

¿SE INSCRIBE EN LOS CURSOS DE ESPAÑOL DEL INSTITUTO DE IDIOMAS? SI NO

Vº Bº Profesor Responsable del Programa en el Centro Firma del alumno

ENROLLMENT REQUEST: HOW TO FILL OUT

You have to take into account the following sections:

CENTRE. This is always filled out by writing Faculty of Tourism and Finance. You have to know that your priority centre is the Faculty of Tourism and Finance. This means that you must include in the “Enrollment Request” at least one subject of the Finance and Accounting and/or Tourism Degree. We recommend you to choose **all** subjects of the Faculty of Tourism and Finance, though you can also include language subjects that are taught in another Language Institute Centre in the University of Seville.

ARE YOU EXEMPT FROM PAYING THE ENROLLMENT? You must always mark the box “yes”.

STAY PERIOD. You must put the complete period in months. That is to say, if you are coming for a complete year, you will have to put 10 months.

HEALTH INSURANCE DATA. You have to write “European Health Card”.

SUBJECTS YOU CAN ENROLL IN AT THE PRIORITY CENTRE. We recommend that you choose **all** the subjects of the Faculty of Tourism and Finance, though you can also include language subjects that are taught in another Language Institute Centre in the University of Seville.

We remind you that you cannot choose: subjects in the first course given in Spanish, PRACTICUM and the End of the Degree Project.

You **can** choose subjects taught in English in the first course. Given the demand for this kind of subjects, you are recommended to enroll in the Faculty of Tourism and Finance as soon as possible.

It is important to have decided the hour and group of the subjects that you have chosen.

As we indicated, before you leave, consult the following links: <http://ftf.us.es/Horarios.htm> and look for FICO for the students of Finance and Accounting and TUR for the students of Tourism.

Please also remember to consult the date of the exams in the following link:

http://ftf.us.es/calendario_examenes.htm.

Clicking on 1C FICO, you will find the dates of the exams of the first four-month term of the degree in Finance and Accounting.

Clicking on 2C FICO, you will find the dates of the exams for the second four-month term of the degree in Finance and Accounting.

Clicking on 1C TUR, you will find the dates of the exams of the first four-month term of the degree in Tourism.

Clicking on 2C TUR, you will find the dates of the exams of the second four-month term of the degree in Tourism.

IMPORTANT: REMEMBER THAT IF THE DATES OF THE EXAMS OF TWO SUBJECTS COINCIDE, YOU CAN, WITH TWO MONTHS NOTICE, REQUEST AN EXAM DATE CHANGE IN THE SECRETARY'S OFFICE. PETITIONS THAT DO NOT COMPLY WITH THIS LIMIT WILL NOT BE DEALT WITH.

SUBJECTS MATRICULATED IN OTHER CENTRES. You can choose subjects of other degrees that are not Finance and Accounting and Tourism. We recommend that you do not choose subjects of other Faculties, as this would make the organising of your class-hours and your exams enormously difficult.

CAN I INSCRIBE IN SPANISH COURSES IN THE LANGUAGES INSTITUTE? In September you will receive information on your right to study this course.